From: "Miller, Christopher D"
<Christopher.Miller@rcsdk12.org>
Subject: RTA Transfer Day Reminder & Dates
(Certified Educators Only)
Date: March 19, 2024 at 10:00:06 AM EDT
To: Undisclosed recipients:;

To: All RTA, Principals

A Message from the Office of Human Capital

We are writing to provide some additional information on RTA Transfer Days.

Transferring from one school to another is outlined in our [RCSD-RTA collective bargaining agreement](). RTA members had the option to request a transfer to a new school in 2024-2025. The electronic submission of requests has been received and is now closed (as of January 31, 2024). Anyone who did not submit a request to transfer will be considered to remain at their current location unless displaced by school closure or reconfiguration. In such cases, anyone who did not apply for transfer would automatically be placed in the transfer process by tenure area to ensure assignment in 2024-2025.

RTA Transfer Days are held according to the following chart, via Zoom. All RTA members who are to participate will receive a Zoom link about a week prior to the respective transfer date below. Lastly, please note that only certified educators can participate. Anyone who is unable to participate shall plan for proxy selection by working with the RTA directly—information will be posted on their website.

Certified Teacher Transfer Days 2024-2025			

Middle School Transfer Days Teachers only (All new middle schools, including (Northwest 7&8) and Padilla HS)	Subject Areas	Method	Time
May 14, 2024	Library, Social Work, Guidance (Counseling), Music, Art, PE, ESOL, Reading, Health tenure areas	Online, Zoom. Participation or proxy required.	Sign in begins at 3:30PM and the live transfer process starts at 4:15PM.
May 15, 2024	Math, Science, ELA, Social Studies, Family Consumer Science, Technology and Business/ Marketing, Foreign Language tenure areas	Online, Zoom. Participation or proxy required.	Sign in begins at 3:30PM and the live transfer process starts at 4:15PM.

May 20, 2024	Special Ed tenure areas	Online, Zoom. Participation or proxy required.	Sign in begins at 3:30PM and the live transfer process starts at 4:15PM.
May 21 – 26, 2024	**Receivership Transfer week for teachers only**	ROConnect, principal led offers. Teachers receive offers via email throughout the week.	Teachers do not log in to any portal. This process is by email.
May 22 – 26, 2024	**Exempt Transfer week for teachers only**	ROConnect, principal/ program led offers. Teachers receive offers via email throughout the week.	Teachers do not log in to any portal. This process is by email.
All other non-receivership schools Transfer Days (For teachers only)	**Subject Areas**	**Method**	**Time**

May 30, 2024	Elementary tenure area	Online, Zoom. Participation or proxy required.	Sign in begins at 3:30PM and the live transfer process starts at 4:15PM.
June 3, 2024	Library, Social Work, Guidance (Counseling), Music, Art, PE, ESOL, Reading, Health tenure areas	Online, Zoom. Participation or proxy required.	Sign in begins at 3:30PM and the live transfer process starts at 4:15PM.
June 5, 2024	Math, Science, ELA, Social Studies, Family Consumer Science, Technology and Business/ Marketing, Foreign Language tenure areas	Online, Zoom. Participation or proxy required.	Sign in begins at 3:30PM and the live transfer process starts at 4:15PM.
June 10, 2024	Special Ed tenure areas	Online, Zoom. Participation or proxy required.	Sign in begins at 3:30PM and the live transfer process starts at 4:15PM.

Christopher Miller, Ed.D., pHCLE I Chief of Human Capital
Rochester City School District
131 West Broad Street I Rochester, NY 14614
Office 585-262-8384 I Fax 585-295-2603 I
Christopher.Miller@rcsdk12.org I www.rcsdk12.org

The Office of Human Capital works to recruit, develop, support and retain the most effective diverse staff.