

STUDENT REFERRAL BY TEACHER

Note: For referral of a student who is substantially disruptive of classroom educational process only. For other discipline, use regular Disciplinary Referral Forms.

To: _____ School: _____
*Principal/Designee

Student Name: _____ Grade: _____ Homeroom: _____

Date of Incident: _____ Date Sent From Room: _____ Time Sent From Room: _____ Subject Room: _____

_____ Student w/Disability _____ Classification

PROGRAM (CHECK ONE)

_____ Consultant Teacher _____ ICOT _____ Related Services Only
_____ Resource _____ Special Class

REASON(S) FOR REFERRAL:

- () SUBSTANTIAL DISRUPTION OF THE EDUCATION PROCESS
 - () Violent Activity: Specify _____
 - () Persistent, non-compliance with teacher instructions
 - () Other _____
- () REPEATED AND SUBSTANTIAL INTERFERENCE WITH TEACHER'S ABILITY TO PRESENT MATERIAL AND/OR PROVIDE FOR EDUCATIONAL NEEDS OF OTHER STUDENTS
 - () Repeated and Substantial Interference with the Education of other students
 - () Persistent interference with Teacher's authority: Specify _____
 - () Other Substantial Interference with the Educational Program _____

DESCRIPTION OF INCIDENT REQUIRED: _____

ACTION TAKEN BY TEACHER:

- () Informal discussion with student prior to removal
- () Immediate removal/informal discussion within 24 hours
- () Classwork assigned: _____

ACTION TAKEN BY ADMINISTRATOR:

Teacher conference with Principal: Date _____ Time _____
Principal and Teacher conference with Parent: Date _____ Time _____
() Referral sustained () Notification to parent within 24 hours
() Referral overturned () Student returned to class

REASON:

- () The charges against the student are not supported by substantial evidence
- () The student's removal is otherwise in violation of the District's Code of Conduct
- () The conduct warrants suspension from school pursuant to Education Law 3214, and a suspension will be imposed
- () Referring teacher has not provided appropriate alternative educational materials for the student during the removal period